



**BOROUGH OF AUDUBON
OFFICE OF THE FIRE MARSHALL**

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INSPECTION DATE: _____
RE-INSPECTION DATE: _____
VIOLATIONS: YES _____
NO _____

ADDRESS _____ UNIT # _____

BL: _____ LT: _____ INSPECTOR: _____

_____ VACANT

_____ OCCUPIED

KITCHEN

PASS	FAIL	DESCRIPTION
1.	<input type="checkbox"/>	Floor must be moisture resistant flooring. 503.4 a. Example: tile linoleum, vinyl
2.	<input type="checkbox"/>	Drains should be free flowing with no clogs or leaks in trap. 504.1
3.	<input type="checkbox"/>	Electrical outlets within the area of the sink require GFI outlets. 605.2
4.	<input type="checkbox"/>	Electrical outlets, switches must have approved covers. 604.3
5.	<input type="checkbox"/>	Faucet must be installed and operate properly with no leaks. 504.1 a. Hot water control on left side and cold water control on right side and no broken handles b. Under sink water shut off; must not be leaking
6.	<input type="checkbox"/>	Fire extinguisher required a. Within ten feet of kitchen. A: B: C: Type no more than 10 pound
7.	<input type="checkbox"/>	Appliances should be in good condition and working order. 603.1

BATHROOM

PASS	FAIL	DESCRIPTION
1.	<input type="checkbox"/>	Floor must be moisture resistant flooring. 503.4 a. tile, linoleum, vinyl
2.	<input type="checkbox"/>	Electrical outlets within the area of the sink require GFI outlets
3.	<input type="checkbox"/>	Electrical outlets, switches must have approved covers
4.	<input type="checkbox"/>	Bathroom has to have window or be vented outside a. If there is window it must fully functioning b. If no window there must be a fan venting the moisture outside of the structure
5.	<input type="checkbox"/>	Toilet should be securely attached to floor and caulked around the base
6.	<input type="checkbox"/>	Sink and tub should be secured and faucet installed properly a. Hot water control on left and cold on right & properly labeled b. Drains installed and working properly c. Shower head should not leak

BEDROOMS

PASS	FAIL	DESCRIPTION
1.	<input type="checkbox"/>	Electrical outlets, switches must have approved covers. 604.3
2.	<input type="checkbox"/>	Extension cords shall not take the place of permanent wiring. 604.3
3.	<input type="checkbox"/>	Smoke detectors required in all bedrooms. 704.2
4.	<input type="checkbox"/>	All light fixtures have to be secure and required covers installed. 604.3
5.	<input type="checkbox"/>	All windows must be operational, easy to open and close for emergency egress 304.13.2

EXTERIOR

PASS	FAIL	DESCRIPTION
1.	<input type="checkbox"/>	House number can be seen from street and unobstructed. PM 304.3
2.	<input type="checkbox"/>	Sidewalks in good shape no tripping hazard. PM 302.3
3.	<input type="checkbox"/>	All means of egress are safe and unobstructed. 306.1 304.19.1
4.	<input type="checkbox"/>	All gutters are secure and intact with down spouts. 304.7
5.	<input type="checkbox"/>	Yard is kept clear of weeds and debris. 302.14
6.	<input type="checkbox"/>	Firewood is stacked and meets current code. BO 125-13.1
7.	<input type="checkbox"/>	Windows are in proper condition. 304.13 a. Example: window, glazing is good, paint not chipping, screens are in place
8.	<input type="checkbox"/>	Foundation is in good shape. 304.5
9.	<input type="checkbox"/>	All electrical outlets on the exterior need to be GFI. 605.2

INTERIOR

PASS	FAIL	DESCRIPTION
1.	<input type="checkbox"/>	Check entire interior for signs of infestation of insects or rodents 308.1
2.	<input type="checkbox"/>	Handrails required for all stairs 305.3
3.	<input type="checkbox"/>	Ceilings and Walls must be intact no holes. 305.3
4.	<input type="checkbox"/>	All light fixtures have to be secure and required covers installed. 604.3 a. Exception were permitted by the code. Example basement, crawl space, garage
5.	<input type="checkbox"/>	All junction boxes require covers and be secured and no open splices. 604.3
6.	<input type="checkbox"/>	Water pipes and valves must not be leaking. 504.1
7.	<input type="checkbox"/>	Drains must not be leaking or clogged. 504.1
8.	<input type="checkbox"/>	Cleanliness does not have trash and debris everywhere. 305.1 a. If apt appears excessively dirty contact health Dept. b. If children are living there contact supervisor to contact DYFS
9.	<input type="checkbox"/>	Flooring should be intact and not pose a tripping hazard. 305.1
10.	<input type="checkbox"/>	Extension cords shall not take the place of permanent wiring. 604.3
11.	<input type="checkbox"/>	All egress doors must be open and close properly and unobstructed. 304.15 a. Double keyed locks are prohibited
12.	<input type="checkbox"/>	One smoke detector should be on every level of the home. 704.2

BASEMENT/CRAWLSPACE

PASS	FAIL	DESCRIPTION
1.	<input type="checkbox"/>	Electrical boxes, outlets, switches must have proved covers. 604.3
2.	<input type="checkbox"/>	Emergency heater shut off
3.	<input type="checkbox"/>	All gas fired heating equipment must be vented properly. 603.2
4.	<input type="checkbox"/>	Water heater needs to be installed properly
5.	<input type="checkbox"/>	Dryer needs to be vented to the outside and vent needs to be clean. 403.5
6.	<input type="checkbox"/>	Washing machine needs to hooked up properly. 504.1
7.	<input type="checkbox"/>	All water lines and valves installed properly and have no leaks. 504.1
8.	<input type="checkbox"/>	Sewer lateral must not be leaking. 504.1
9.	<input type="checkbox"/>	Electrical panel and service cable must be secured to the dwelling. 604.3
10.	<input type="checkbox"/>	30" clearance around electrical service equipment & gas meter. 604.3
11.	<input type="checkbox"/>	36" around heating equipment. 603.3
12.	<input type="checkbox"/>	Storage must be neat and orderly
13.	<input type="checkbox"/>	Storage of propane prohibited inside of structure